STUDENT EMPLOYMENT
Parent & Family Newsletter

The goal of Student Employment Office is to provide a centralized source of on-campus employment information and opportunities for East Carolina University students. We are providing an opportunity for practical work experience as a means of financial assistance while at ECU. New jobs are added daily and there are plenty of positions to choose from.

Why should your child work on campus?

- **Convenient**: Who wants to drive 15mins to drive to work? Our student employment jobs are located right here on campus!
- **Networking**: Working on campus will open doors to wonderful connections and valuable resources.
- **Responsibility**: Transitioning from high school to college is an adjustment and Student Employment is ideal for the change. Student employment teaches students responsibility, organization and leadership skills.

**I-9 Employment Verification**

What’s the purpose of the I-9 Verification form?

Federal law requires that every employer who recruits, refers for a fee, or hires an individual for employment in the U.S. must complete Form I-9, Employment Eligibility Verification. Form I-9 was created to help your employer verify your identity and employment authorization.

Students must bring the original document(s) for identification and/or employment authorization. Please make sure the document is not expired.

The university **cannot** accept copied, faxed or e-mailed copies of documents.

**SPRING 2019 PART-TIME JOB and INTERNSHIP FAIR**

Parents please encourage your student to attend the Part-Time Job Fair on February 7, 2019 from 1-4pm. This job fair will be held at the Main Campus Student Center.

How can your student get started?

1. Visit the Student Employment website at: ecu.edu/hireapirate
2. Click on Employment opportunities in the top right-hand corner
3. Create an account
4. Once you’re all logged in, click student positions
5. Begin your search!

**Looking Forward**

The Student Employment Office will start taking nominations from supervisors to highlight student workers each month during the Spring 2019 semester on our website and in our office. Be on the lookout for your student on our website in the coming months!

Student Employment Office
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